



### **KEREN KISHRAY MADA**

The accounting division is responsible for the budget, by Mrs. Miri Sade Kalo Email: [mirik@technion.ac.il](mailto:mirik@technion.ac.il)  
phone number: 073-3781358

Budget management by Israela Monastersky Email: [travel1@technion.ac.il](mailto:travel1@technion.ac.il)  
phone number: 073-3781741

This budget is in dollars and used for conferences in Israel and abroad and for the payment of membership fees in professional associations.

To view the KEREN KISHRAY MADA" procedure to receive full details, please visit the link - <https://segelweb.technion.ac.il/info> - Senior academic staff -Sabbatical, vacation without payment, exemption from teaching, travel, and advanced training - Procedure of the International Science Relations Foundation for members of senior academic staff.

Budget number will be opened for you, and at the beginning of each academic year, your account will be credited with the amount determined according to your rank and the percentage of your service.  
To view the budget amount, please enter the portal (it's located under the Study Fund tab).

Upon termination of appointment (dismissal / retirement) you are entitled to receive the remaining budget balance through wages after tax deduction.

To apply for a refund from this budget, you need to submit a travel form on the portal, you can find it in the portal - found in the forms - travel form. Below is a link to the forms system <https://portalex.technion.ac.il> or at the link - <https://portal.technion.ac.il>.

After confirming the travel form you will receive an email that the request has been approved.

#### **Conferences abroad:**

For an advance payment for the travel, please contact Mrs. Miri Sade Kalo /Mrs. Michal Sarig:  
Emails- [tsmichal@technion.ac.il](mailto:tsmichal@technion.ac.il) [mirik@technion.ac.il](mailto:mirik@technion.ac.il) , Phone number – 073-3782561

After your return, receipts and confirmations must be presented to receive the refunds, to submit the receipts and to receive the refunds,  
please contact Ms. Hadas Berger: Email- [hadas.b@technion.ac.il](mailto:hadas.b@technion.ac.il)  
Phone number- 073-3782951

Or Mrs. Tova Henchenski :Email - [htova@technion.ac.il](mailto:htova@technion.ac.il)  
Phone number – 073-3782186

#### **Conferences in Israel and payment of membership fees in professional associations:**

After your return, receipts and confirmations must be presented to receive the refunds, to submit the receipts and to receive the refunds,  
please contact Ms. Orly Elkriaf: Email- [orly.e@technion.ac.il](mailto:orly.e@technion.ac.il)  
Phone number- 073-37872949